



1. TITLE OF THE CERTIFICATE (DE) ⁽¹⁾	
Reife- und Diplomprüfungszeugnis der Handelsakademie Sicherheitsmanagement und Cyber Security	
⁽¹⁾ in original language	
2. TRANSLATED TITLE OF THE CERTIFICATE (EN) ⁽²⁾	
Reifeprüfung-Certificate and VET-Diploma – Higher College of Business Administration – Security management and cyber security	
⁽²⁾ This translation has no legal status.	
3. PROFILE OF SKILLS AND COMPETENCES	
<p>Graduates have the competence and skill to</p> <ul style="list-style-type: none"> ▪ use their extensive and cross-linked scientific knowledge as well as their practical experience in their professional field of action and in their life situation, ▪ take an active role as entrepreneurs, employees and/or as consumers, ▪ find creative and demanding solutions for economic problems, ▪ work in a team and to take responsibility, ▪ communicate in correct German as well as in the foreign language acquired, ▪ deal with religions, cultures and ideologies, to take part in cultural life as well as to show understanding and respect for others, ▪ deal with ethical and moral values, ▪ act taking economic, ecological and social aspects into consideration, ▪ take appropriate training and further training measures independently, ▪ act in a socially responsible way which results in respect and adequate consideration, ▪ use a wide range of forms of communication (verbally, nonverbally, written), ▪ get involved in a cooperative, responsible and target-oriented way, ▪ work in a task-oriented and responsible way as well as in a team, ▪ deal with conflicts in a solution-oriented and self-controlled way, ▪ show empathy, appreciation and capability of motivation, ▪ lead and supervise working groups and to respond flexibly if necessary, ▪ act appropriately to the situation in their appearance and in their roles, ▪ create a working environment in a controlled and reflected way and with own initiative, ▪ perform tasks systematically and to establish interconnections with other situations, ▪ implement life-long learning as immanent part of their life planning and career management, ▪ build language skills necessary for their professional life through integrated language learning (Content and Language Integrated Learning – CLIL) and to use the language correctly, ▪ Problem solving competence and specific methodical competence in the Special Subject Area for Security management and cyber security as well as gathering and assessing information necessary for solving tasks independently, ▪ analyze emergency and crisis management in companies or institutions and develop appropriate coping strategies, ▪ create analyses of threat scenarios in the field of cybercrime and develop defense strategies, ▪ perform IT risk analyses and assess an organization's security requirements, ▪ identify different types of critical infrastructure and analyze protective measures, ▪ analyze individual legal interests and make business decisions that are both economically sound and legally compliant, taking into account the legal framework. 	
4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE ⁽³⁾	
<p>Range of occupations:</p> <p>Graduates of Higher Colleges of Business Administration – Security management and cyber security are self-employed entrepreneurs or independent in jobs like consultants, assistant to the management, group and team management mainly in the following fields: services in the fields of information and communication technologies, accounting, controlling, personnel management, finance and risk management, marketing, customer care and sales, information and communication, project and process management, environmental and sustainability management, event management and organization, Supply-Chain Management especially purchase, logistics, warehousing, quality management and administration, etc.</p> <p>Pursuit of regulated professions on a self-employed basis: (look it also up www.gewerbeordnung.at)</p> <ul style="list-style-type: none"> ▪ After a professional occupation of one and a half years: debt collection agency, business consulting including company organisation ▪ After a professional occupation of one and a half years and a qualifying examination: real estate agent and manager, security business (private investigator), surveillance business, labour lease 	

⁽³⁾ In applicable.

(*) Explanatory note

The Certificate supplement provides additional information about the certificate and does not have any legal status in itself. Its format is based on the Decision (EU) 2018/646 of the European Parliament and of the Council of 18 April 2018 on a common framework for the provision of better services for skills and qualifications (Europass) and repealing Decision No 2241/2004/EC.

5. OFFICIAL BASIS OF THE CERTIFICATE	
Name and status of the body awarding the certificate Educational institution recognised by the State of Austria, address see certificate	Name and status of the national/regional authority providing accreditation/recognition of the certificate Bundesministerium für Bildung (Federal Ministry of Education)
Level of the certificate (national or international) EQR/NQR 5 ISCED 55	Grading scale/Pass requirements 1 = excellent (excellent performance) 2 = good (good performance throughout) 3 = satisfactory (balanced performance) 4 = sufficient (performance meeting minimum pass levels) 5 = not sufficient (performance not meeting minimum pass levels) In addition, the overall performance at the final exam (Reife- and diploma exam) is rated as follows: Pass with distinction, Good pass, Pass, Fail
Access to next level of education/training Access to all courses of study at universities; access to academies and Fachhochschulen. Taking up relevant studies at a Fachhochschul-study course can shorten the duration of study.	International agreements <ul style="list-style-type: none">▪ Convention on the Recognition of Qualifications concerning Higher Education in the European Region, Chapter IV, BGBl (Federal Law Gazette) III, No. 71/1999.▪ European Convention on the Equivalence of Diplomas leading to Admission to Universities BGBI. (Federal Law Gazette) No. 44/1957.▪ Training completed with this certificate is a regulated education and training programme in accordance with Article 11, point (c) (ii) of Directive 2005/36/EC on the recognition of professional qualifications, as last amended by Directive 2013/55/EU. The level of training corresponds to point (c) of Article 11 of the Directive.
Legal basis Pilot Phase - National curriculum according to enactment GZ (see in the Reifeprüfung-Certificate and VET-Diploma), Examination specification BMHS (concerning the final exams in vocational schools and colleges), BGBI. (Federal Law Gazette) II No. 177/2012 current version and enactment GZ: BMBWF-2024-0.312.912.	

6. OFFICALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE	
1. Training and education as defined by the National Curriculum for Higher Colleges of Business Administration.	
Additional information:	
Entry requirements: successful completion of school year 8, entrance examination	
Duration of education: 5 years	
Duration of work placement: totally 8 weeks (300 hours)	
Education objectives: Intensive five years of higher vocational education and training in general and commercial subjects. Transfer of methods how to think and act as well as attitudes how to work and decide that enable the graduates to immediately work in a senior position in business and in administration as well as a self-employed entrepreneur. Ability to take up a scientific study. Further important goals are personal development, the ability for professional mobility and flexibility, creativity, the ability to criticise, social commitment, the ability to communicate in the mother tongue and in the foreign language acquired as well as extensive knowledge of information and communication technology according to the current challenges of the economy and science.	
Subjects include: see List of Subjects in the Reifeprüfung-Certificate and VET-Diploma	
More information (including a description of the national qualification system) is available at: www.zeugnisinfo.at and http://www.bildungssystem.at	
National Europass Centre: europass@oead.at OeAD, Ebendorferstraße 7, A-1010 Wien	